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9 April 1954

MEMORANDUM FOR:

SUBJECT:

Document No. 4
No Change In Class. Director (Administration)
☐ Declassified
Class. Changed To: TS
Auth.: HR 70-2-78 By: 35
Date: 10-18-78

1. General

a. Department of Defense Support - (continued item)

25X1A

25X1A1d

2. Projects and Studies

a. Shopping List - (continued item)

Procurement of communication materiel in the amount of \$1,900,000. has been delayed pending receipt of policy decision relative to whether it will be necessary to procure subject materiel at this time or merely have it set aside in [REDACTED] for subsequent ordering by the Agency.

25X1A1d

b. Foreign Arms Procurement - (continued item)

Acceptance inspection of 3,000 7.62mm rifles has resulted in a 10% throw-out. This condition will cause a delay of approximately three weeks in the shipment of these items and will also delay additional procurement action until the present lot has been accepted.

3. Administration

a. Classification Survey - (continued item)

Progress is being made in the development of current data pertaining to the Logistics Office organization and functions and the adjustment of internal T/O's in relation to personnel ceilings for use by members of the classification team.

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h. Transportation Division

a. Vehicular Support - (continued item)

All vehicular support now provided in the Washington area is being reviewed in order to ascertain conformance with statutory requirements. Questionable services are being referred to the General Counsel for a ruling as to legality. This action has been taken in order to insure that the Agency will not be subject to external criticism in the use of official vehicles.

5. Supply Division

a. Washington Depot - (continued item)

An air conditioned vault, constructed for the protection and preservation of photographic film, has been completed by the contractor. The vault will maintain optimum temperature required for the satisfactory storage of this commodity.

6. Procurement Division

a. Sten Loaders - (new and completed item)

Samples of sten loaders have been tested and determined to be satisfactory; accordingly, contractor has been instructed to proceed with the manufacture of 5,000 units.

b. Clips for 7.92 mm Moser - (new and completed item)

In a meeting with contractor representatives, agreement was reached that clips produced to date are unsatisfactory and that the contractor would rework all clips until acceptable. Cost of reworking will be borne by the contractor.

25X1A6a

7. Real Estate and Construction Division

[REDACTED] - (continued item)

25X1C4a

25X1A6a

In view of changes requested by DD/P (Admin), [REDACTED] 25X1C4a
[REDACTED] has been instructed to delay construction on BOC and mess
hall at [REDACTED] pending final determination as to actual requirement.

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8. Printing and Reproduction Division

a. Support of Other Agencies - (new and completed item)

Several rush jobs are now being processed for the Operations Coordinating Board, Executive Office of the President. This material is to be utilized at the forthcoming Geneva Conference.

JAMES A. GARRISON
Chief of Logistics

LO/TR&P/JAS:ae (9 April 1954)

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